

EDUCATION

- 2022 **Georgetown University** **Washington DC**
Master of Arts in Communication, Culture, and Technology, *Summa Cum Laude*
Foci: Qualitative research methods, new media theory, digital media & well-being, interdisciplinary research design
- 2020 **Texas Christian University** **Fort Worth, TX**
Bachelor of Fine Arts in Theatre with an emphasis in Acting // Minor in Sociology
John V. Roach Honors College, Katheryn McDorman Honors Scholar Distinction
Summa Cum Laude.

REPRESENTATIVE EXPERIENCE

- 2023-current **Grants Specialist, Montefiore Medical System (Bronx Health Collective)** **The Bronx, NY**
- Lead report writing process for grants portfolio
- Assist grant manager with application, reporting, and renewal materials and manage logistics for federal, state, and private grantmakers.
- 2022 - 2023 **Grant Writer, Riverview Center for Growth (Formerly The Child Center)** **Remote**
- Secured \$700,000 in grant funding for new and existing projects across 501c3 nonprofit behavioral health agency's seven psychiatric, therapeutic, and special education programs
- Researched funding opportunities and drafted grant proposals and LOIs, often with tight deadlines
- Organized grant application materials and managed logistics for federal, state, and private grantmakers.
- 2022 - 2024 (ish) **Qualitative Research Assistant, The Child Center** **Remote**
- Conducting end-to-end primary, mixed-method research on pediatric teletherapy
- Summarized past research, designed interview & focus group protocols, conducted interviews and took field notes coded interview data, distilled insights, wrote whitepaper, wrote conference presentation, wrote manuscript for peer review.
- 2023 **Contract Grant Writer, It's Electric** **Brooklyn, NY**
- Provided writing support for award winning electric vehicle charging startup.
- 2020 - 2022 **Graduate Research Assistant, Georgetown University** **Washington DC**
- Designed, analyzed, and presented a survey study on news media consumption during the 2020 presidential election and COVID-19
- Facilitated interviews with federal government employees to distill insights for a book on norms.
- Wrote literature reviews to situate new research on political norms in US governance
- 2010 - 2021 **Actor**
- Acted in 35+ professional, community, and educational theatre productions
- Trinity Shakespeare Festival (2018) Acting/Scenic Construction Intern

SKILLS

Communication Grant writing, public speaking, radical empathy, improvisation

Research Qualitative research, survey design, quantitative & qualitative data analysis, statistical research

Technology SPSS, NVivo, Digital Media Hyper-Literacy, Figma, WordPress, Wix, Canva, Zotero